



Commission on Rehabilitation Services Meeting

Friday, January 10, 2020
 10 a.m. – 1 p.m. (Eastern)
 Bosma Enterprises
 Training Room
 7225 Woodland Drive
 Indianapolis, IN 46278

MEETING MINUTES

I. Call to Order/Roll Call/Welcome

The meeting was called to order by James Michaels –VR Commission Chair at 10:00 a.m.

P	Scott Beauchamp	P	James Michaels	I	Melissa Keyes
P	Sarah Chestnut	P	Daneil Mize	I	Alicia Kielmovitch
P	Christine Dahlberg	P	Michelle Oja	I	Nancy Zemaitis
T	Donna Elbrecht	T	Richard Propes	I	Marc Ruiz
P	Eric Heeter	P	David Spradley	I	Jeff Russell
P	Theresa Koleszar	T	Traci Taylor	I	Willaine St Pierre Sandy
P	Rebecca McCuaig	P	Frederick Vaiana		

(A=Absent, P=Present, T=Teleconference, I=Invited Guest)

II. Public Comments

III. Approval of the November 1, 2019 meeting minutes

Motion: Christine Dahlberg

Second: Scott Beauchamp

The Commission voted unanimously in favor

IV. Employment First – Logistics/Next Steps

- a) Over 200 responses were received
- b) Christine Dahlberg – Employment First subcommittee chair, will schedule a meeting with the subcommittee to review the responses to the Employment First plan, and prepare to share a summary with the Commission at the next meeting.
- c) Subcommittee will prepare a recommended summary of comments to post on the Commission webpage.

V. IN WIOA Combined State Plan – Alicia Kielmovitch, Chief of Staff – Governor’s Workforce Cabinet.

- a) Alicia presented the Vision and Goals of the Combined State Plan as well as the process and timeline for submitting the 2020 plan.

VI. Overview of VR section of the State Plan – Nancy Zemaitis, VR Contractor

- a) Nancy facilitated a detailed walk through of the VR portion of the Combined State Plan, providing Commission members with opportunity for feedback on each section that was reviewed.
- b) The Commission participated in discussion at the end of each section and input from commission members was captured.
- c) BRS will review all input and incorporate as applicable in finalizing the draft VR section.

- VII. Staff Awards
- a) Commission members looked at ways to simplify and collect nominations for the VR Staff Awards.
 - b) The committee suggested using Survey Monkey to collect nominations.
 - c) Michelle Oja, committee chair will work with VR staff on the process.
- VIII. Nominations – Temporary Secretary Officer
- a) Karen Rusk has resigned her position on the VR Commission and this has left the position of Secretary vacant.
 - b) James Michaels, Commission Chairperson called for nominations:
 - Sarah Chestnut, nominated by Scott Beauchamp

Motion called to vote Sarah Chestnut to the Secretary position – James Michaels

Motion: Donna Elbrecht

Second: David Spradley

The Commission voted unanimously in favor.

- IX. Next meeting February 7, 2020 Meeting – Bosma Enterprises, 7225 Woodland Drive, Indianapolis

- X. Meeting Adjourns 3:45 PM

Motion: Michelle Oja

Second: Frederick Vaiana

The Commission voted unanimously in favor.

Future meeting dates:

Date	Time	Location	Address
March 13, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
May 8, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
July 10, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
September 11, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278
November 13, 2020	10 a.m. – 1 p.m.	Bosma Enterprises	7225 Woodland Drive Indianapolis, IN 46278